HOUSING AUTHORITY OF THE COUNTY OF KING

RESOLUTION NO. 5653

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PROVIDE AUTHORITY ELIGIBLE EMPLOYEES WITH ADDITIONAL PAID LEAVE IN CALENDAR YEAR 2020

WHEREAS, on March 2, 2020 the Governor of the State of Washington declared an Emergency in response to the COVID-19 global pandemic and, shortly thereafter, identified services to low income households as a part of the Essential Workforce; and

WHEREAS, on March 15, 2020, the Executive Director of the Housing Authority of the County of King ("Authority") declared an Emergency in response to the COVID-19 global pandemic, following similar declarations by the King County Executive and the President of the United States; and

WHEREAS, employees of the Authority quickly transitioned to remote work locations, implemented twice daily emergency cleaning protocols at numerous properties, coordinated regular food deliveries with partner agencies to residents isolated due to stay-at-home orders, and responded in a myriad of other ways to ensure the continued and safe operation of the agency through the Emergency while adhering to proper social distancing protocols; and

WHEREAS, continuing to support low income households and to fulfill the Authority's mission during this Emergency will require the ongoing flexibility and collaboration of employees for an unknown length of time; and

WHEREAS, Senior Management of the Authority is aware that this uncertainty has added to the mental strain borne by all Authority staff and wishes to acknowledge the critical contributions of employees and to ensure they have the time to rest and recover both mentally and physically; and

WHEREAS, the mental and physical health of staff is essential to the long-term stability of the Authority itself and fulfillment of its mission to transform lives through housing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF KING, as follows:

The Executive Director of the Authority is hereby authorized to provide to each eligible employee of the Authority an additional five (5) days of paid flexible leave for use during calendar year 2020. Such leave may not be carried over to subsequent years. In addition, the Executive Director is hereby authorized to waive the annual vacation leave carryover limitations for balances accrued by eligible employees at December 31, 2020 and at December 31, 2021. This Resolution shall be in full force and effect from and after its adoption and approval.

ADOPTED AT THE MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF KING AT AN OPEN PUBLIC MEETING THIS 18TH DAY OF MAY, 2020.
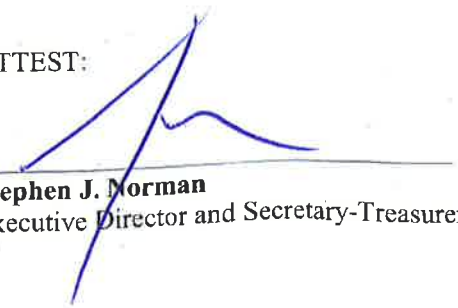
HOUSING AUTHORITY OF THE COUNTY OF KING

By: _____

Douglas J. Barnes, Chair
Board of Commissioners

ATTEST:

_____

Stephen J. Norman
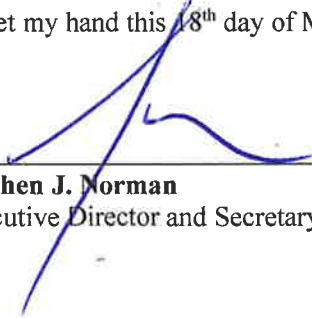Executive Director and Secretary-Treasurer

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CERTIFICATE

I, the undersigned, the duly chosen, qualified and acting Executive Director of the Housing Authority of the County of King (the "Authority") and keeper of the records of the Authority, CERTIFY:

1.   That the attached Resolution No. 5653 (the "Resolution") is a true and correct copy of the resolution of the Board of Commissioners (the "Board") of the Authority, as adopted at a meeting of the Authority held on May 18, 2020, and duly recorded in the minute books of the Authority.

2.   That such meeting was duly convened and held in all respects in accordance with law, and, to the extent required by law, due and proper notice of such meeting was given; that a quorum was present throughout the meeting and a majority of the members of the Board of Commissioners of the Authority present at the meeting voted in the proper manner for the adoption of the Resolution; that all other requirements and proceedings incident to the proper adoption of the Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of May, 2020.

Stephen J. Norman
Executive Director and Secretary-Treasurer